

<p style="text-align: center;">California Office of Homeland Security (OHS) FY03 State Homeland Security Grant Program, Part II, Critical Infrastructure Protection (CIP) Grant Application Instruction Sheet</p>
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Grant Overview	Through the United State Department of Homeland Security (DHS), Office of Domestic Preparedness (ODP) FY 2003 State Homeland Security Grant Program – Part II (SHSGP 03 Part II), additional financial assistance is being provided for costs associated with increased security measures at critical infrastructure sites during the period of hostilities with Iraq.
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Grant Allocation	California has been allocated a total of \$15,901,000 for Critical Infrastructure Protection (CIP). Eligible local governments will receive 50% of the federal CIP allocation for costs associated with protection of critical infrastructure.
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Matching Requirements	There are no cost-share or match requirements associated with this funding. <i>This program is 100 percent federally funded.</i>
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Eligible Applicants	All state and local government agencies and departments that incurred eligible costs during the conflict with Iraq may apply for CIP funds. However, the final determination of individual grant awards will be made after <u>all</u> applications have been received and analyzed by OHS.
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Eligible Grant Activities	<p>Eligible Grant Activities are limited to:</p> <ul style="list-style-type: none">• Public safety agency overtime costs and contract security personnel costs directly related to protection of critical infrastructures.• Actual CIP costs incurred during the period March 17, 2003 through April 16, 2003 only. Should sufficient funds remain after allocations have been made for this March 17-April 16 timeframe, further costs incurred during any subsequent heightened security threat level will be addressed at a later date, based on guidance to be provided by the Department of Homeland Security. Such costs should NOT be included in this claim form.
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NOTE: Critical infrastructure is defined by the federal ODP as “any system or asset that if attacked would result in catastrophic loss of life and/or catastrophic economic loss.” By way of illustration, such systems or assets includes, but is not limited to:

- Public water systems serving large population centers.
- Major petroleum handling facilities such as pipelines, ports, refineries, and terminals.

<p style="text-align: center;">California Office of Homeland Security FY03 State Homeland Security Grant Program, Part II, Critical Infrastructure Protection (CIP) Grant Application Instruction Sheet, continued</p>

**Grant
Timelines**

Grant applications must be submitted no later than Monday, June 16, 2003. Due to the tight timelines imposed by the federal government on all homeland security monies, requests for extensions will only be given in unusual circumstances, and based on extreme necessity.

**Application
Filing
Instructions**

- Complete the *CIP Application for Assistance*, fill in all information requested and sign and return to:

California Office of Homeland Security
c/o Governor's Office of Emergency Services
Grant Management Section
P.O. Box 419023
Rancho Cordova, CA 95741-9023

- The *CIP Application for Assistance* must be signed by the applicant's Chief Financial or Administrative Officer, or personnel who hold equivalent titles within the state or local government agency or department.
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**Verification
and
Reimbursement
of Eligible
Grant Activity**

A separate reimbursement request form is not required to receive funds under the CIP grant. Funds will automatically be sent to approved applicants after OHS has verified the eligibility of the costs submitted on the *CIP Application for Assistance*.

**Contact
Information**

OHS understands that applicants have limited time and resources available to apply for a number of homeland security-related grants. In order to facilitate this process, OES' grant management staff is available to provide technical assistance. You may reach the Grant Management Section at (916) 845-8110, or send questions to Grant.Management@oes.ca.gov.
